



## Standard Operating Procedures

March 2009

### PREAMBLE

These Standard Operating Procedures have been developed to ensure that all members are able to gain the maximum enjoyment from model aerosport while ensuring that appropriate safety requirements are observed. As a member this is your Club and your field. It is asked that all members will treat Club property and their fellow modellers with respect.

### 1. SAFETY

- a) **All A.M.A. Inc. members are responsible for safety.**
- b) The Club President is de facto Safety Officer
- c) If you observe a safety related issue that causes you concern you are encouraged to discuss the matter, in private, to the person(s) concerned. In the event the person(s) concerned takes no action to remedy the safety issue, then a written complaint should be made to the Club Executive or if an Executive Member is present, the Executive Member must be made aware of the issue. Upon becoming aware of a safety problem, the Executive or Executive Member shall take action to review the situation and resolve it if possible.
- d) The organiser/s of any event approved by the Club will be required to nominate a Safety Officer for the duration of the event whose role it is to ensure that all safety issues are monitored and complied with throughout the duration of the event.

### 2. FIELD PRIVILEGES:

Flyers using the A.M.A. flying field must be:

- a) Financial members of A.M.A. Inc.
- b) Financial Members of other Clubs - **Visitors must sign the Visitor's Book** and be signed in by an A.M.A. Inc. Club Member. The A.M.A. Inc. Club Member shall be responsible for the visitor(s) being aware of and following the club standard operating procedures.
- c) Visiting flyers may fly on general flying days up to three **(3) times** in a financial year.  
After the third visit, the visitor will be required to join A.M.A. Inc. should they wish to continue flying on a regular basis.
- d) New flyers may have three **(3) free visits** to the flying field and fly under the control of one of the A.M.A. Inc. Club nominated instructors before being required to join A.M.A. Inc.

### 3. VEHICLE CONTROL

- a) Parking is in designated areas only.
- b) No vehicles are to be driven on the field or strip unless expressly approved by a member of the Executive Management Committee.

### 4. FLYING AND STANDING AREAS

- a) General flying is to be conducted at least ten (10) metres in front of the pit area. **flying over the pits or parking areas is prohibited**
- b) Public viewing area must be at least thirty (30) metres behind the designated line of flight.
- c) **The pits are not a spectator area.** Guests invited into the pit area by an AMA member are to abide by the safety rules and it is that members responsibility to ensure this occurs.

## 5. FLIGHT RULES

- a) Aircraft when landing shall have right of way. Pilots shall call out "Landing" to obtain this right. In the event of a motor failure, the pilot shall call out "Dead Stick". This will give the pilot priority. Pilots when carrying or taxiing a model on to the strip must give way to pilots landing.
- b) All motors are to be stopped before entering the pit area.
- c) **Models should be carried or restrained** while taxiing to the flight line from the pit area when applicable.
- d) Helicopters can practice hovering in an area designated.
- e) Helicopters can fly circuits from the flight line in the normal way.
- f) Models should be restrained when starting
- g) Engines should not be started in such a way as to interfere with other models.

## 6. RADIO FREQUENCY CONTROL - KEY BOARD

- a) BEFORE switching on any radio equipment an appropriate key shall be inserted into the correct frequency slot of the keyboard. Keys shall be 20 kHz in width in accordance with the M.A.A.A. Inc. regulations. 2.4GHz radios shall also be required to place an identifying key in the appropriate board.
- b) **Pilots shall switch off all of their radio equipment upon completion of their flight and remove their key from the keyboard.**
- c) **The pilot shall be the only person to insert or remove his/her frequency key.**
- d) Frequency keys **must have the pilot's name**
- e) As a courtesy to other pilots, **a twenty (20) minute** time limit should be observed for the use of a particular frequency. This rule only applies if more than one (1) pilot is using a specific frequency on a given day. **(If a key is left in the board and it is believed the pilot has left the field and after consultation with remaining pilots the key may be removed)**
- f) Only radio frequencies approved by M.A.A.A. Inc. for use with model aircraft are allowed to be used.

## 7. COMPETITIONS

- a) The Club Executive shall nominate a Contest Director for each competition or display. The Contest Director shall be responsible for the safe and harmonious running of the competition or display.

## 8. FIRE CONTROL

- a) **The field is CLOSED to all flying operations on days when a TOTAL FIRE BAN has been declared in the Murraylands District.**
- b) When at the flying field on hot days and during the **Summer Fire Restriction Period**, all pilots are to take appropriate precautions. Basic fire fighting equipment along with a list of emergency contact telephone numbers are available in the meeting shed.
- c) Turbine motors must not be run without a fire extinguisher available for immediate use at start up.
- d) Pilots of turbine powered aircraft must have at least one vehicle equipped with an extinguisher or knapsacks at all times during the Summer Fire Restriction period to respond to fires that may occur in the outfield as the result of turbine operations.

## 9. GENERAL RULES

- a) The Club shall maintain a list of M.A.A.A. Inc. endorsed flight Instructors who will be responsible for the instruction of student pilots to M.A.A.A. Inc. Bronze Wing and Gold Wing levels using the flight logbook system;
- b) An adult shall supervise children at all times. A children's play area is provided.
- c) The consumption of alcohol by any person is prohibited anywhere on the AMA field unless expressly authorised by the Management Committee;
- d) Open fires are not permitted outside designated areas.

- e) The consumption of alcohol by any pilot, during or prior to flying, is absolutely prohibited. Pilots of model aircraft are subject to the same C.A.S.A. regulations as full sized aircraft pilots in respect to alcohol consumption, ie. **Zero blood alcohol**;
  - f) In the event of an incident or injury the modeller responsible shall meet any excess payment required in respect to M.A.A.A. INC. Third Party Insurance claims;
  - g) Models are only permitted onto the club property if the owner accepts that at all times the owner assumes all risk regarding any damage caused to the model(s) in any way whatsoever;
  - h) Membership cards will be displayed on flight boxes or other equipment. Members may be asked by the club officers or any other member of the club to produce their membership card. A **no card no fly** policy will be observed;
  - i) Club members are not permitted to enter the Gun Club property to retrieve models. A formal approach to the gun club is required and protocols must be followed;
  - j) All complaints shall be made, to A.M.A. Inc. Executive, for deliberation.
10. **Control Line Flying** – A dedicated area is available for this purpose.